

**LEWES YACHT CLUB
BOARD MEETING
OCTOBER 21, 2007**

Members present:

Bill Purnell	Jud Bennett	Don Bland	Nick Carter
Bob Edelen	Peggy Kernehan	Richard Martin	Kathy O'Hanlon
Dana Orton	Bob Petterson	Bill Reardon	John Sarik
Ed Wyatt			

Members absent (explained):

Connie Miller

Minutes: The September minutes were approved as presented. 1st Bennett, 2nd Edelen; approved.

Treasurer's report (Bland): This is the final report for fiscal year 2006-07.

Motion: Pay invoice for use of computer software: annual billing for use of membership, marina, election, and budget programs on Club's computers (\$50/mo) from Oct. 1 2007 to Sept. 30, 2008. Total due: \$600.00. 1st Martin, 2nd Purnell; approved.

Motion: Make an annual donation of \$500 to Lewes Fire Department. 1st Bland, 2nd Sarik; approved.

Dept. 10/clubhouse 2007 to date total were -\$217,373 actual; -\$245,473 budgeted; \$28,100 remaining. The marina had \$17,714 remaining in the budget. The pool kept to budget on salaries while the overall budget was down by \$8100 mostly by the lower utilities. Sailing used -\$3,970; budgeted -\$8,884; with 4,914 remaining. The general department was \$72,000 remaining in budget. The total cash is up \$104,000 over 2006. Membership dues are due at the end of the month.

Purnell: Everyone on the committees needs to be complimented on meeting the challenge to get to a "0" balanced budget. Most credit goes to the clubhouse committee and Adrienne with the increase in catering helping the bottom line.

Bland: The lower salaries help

Carter: All of the committees watched their numbers and collected monies; they all need to be commended.

House (Hasting): Things have slowed down. We are currently open for Pub night on Tuesdays from 5-8pm and Friday night dinner 5-9pm. Friday, Nov. 23, we will be closed. There will be a brunch on Nov. 18 after the Board meeting.

Private functions for November:

11/3 MERR Fund Raiser
11/17 Private Luncheon
11/20 Private Luncheon
11/23 Wedding

September Regular Club business \$41476.20

September banquet figures \$31,002.28 (down from 49,294.07 in 2006)

2 weddings were cancelled but deposits were forfeited

Banquets for 05-06 were \$153,740.95; 06-07 were \$198,880.10; this is up \$45,139.15 (29%)

The will be new prices on the banquets.

NARFE is considering LYC for its monthly meeting. There will be 50-75 individuals for lunch. The contract will be up to Adrienne to negotiate.

Purnell: Negotiating the contract is up to your discretion.

Edelen: We put together guidelines last year when the Rotary was considering LYC.

O'Hanlon: The summer schedule would need to be considered when arranging the luncheons.

Marina (Valeria): The picnic was great and well attended. Two marina rules were changed by the marina committee.

Rule #2: The ramp is for the use of members and guests but members must accompany the guests at all times. 1st Petterson, 2nd Sarik; approved.

Rule #8: Only LYC members are authorized to use the launch ramp. (LYC membership identification is required). A member may launch any boat as long as the member will be using the boat. It is not the intent to launch boats for use by guests without the member being aboard. Members launching their own boats must have a valid ramp sticker affixed to the trailer. Members using a non-member boat and trailer will be issued a temporary parking permit for use while parking on LYC property. 1st Martin, 2nd O'Hanlon; approved.

Renovations: The committee is hiring Andrews and Miller to make a presentation to all agencies at a public meeting in Dover. This will determine if the proposed renovations to the marina have the possibility of being approved before spending the money for a design. Without the members support, the renovations will not go forward. Meetings will be held for the membership when the details are available.

Carter: What is the date of the hearing?

Valeria: It may be in November, but probably not until December. The marina committee will have some of its members attending the meeting.

The marina closes October 31. There will not be any dock masters available after October 31. All boats must be removed January 15.

Pool (L. Carter/Bennett): The pool is closed and all furniture has been stored. The closing is complete other than a few pins on the deck. The pool committee has been re-established with only 1 member resigning. The committee has met once. The committee has decided to increase the swim team fees to \$100/member child and \$185/non-member child. There will be no multi-child discounts.

Bennett: All of the costs are up. Ten percent of the fees will be set aside for the CRF, specifically the starting blocks. The fees have not been raised for a few years. There will be a 150 child limit on the team.

Purnell: Will there be early and late registration dates?

L. Carter: Yes, early registration for last year's swim team will start Nov. 1 and end Dec. 15.

Bennett: The team will be more competitive.

O'Hanlon: There will be cut offs within the age groups.

L. Carter: We looked at all of the swim teams and their fees.

Reardon: Members' fees should not be raised so much. Raise the non-members more.

Orton: There should be multi child discounts as most sport teams have. Members at least should get a discount for additional children.

Edelen: Can we look at the different suggestions.

L. Carter: Yes, we can look at the suggestions but we need to decide as the registration begins on Nov. 1. Swim team parents have been spoken to by members of the committee.

Reardon: How about a Family Membership?

Motion: The swim team fees will be changed to \$100/member child and \$185/non-member child. 1st Bennett, 2nd Martin.

N. Carter: \$85/member child; \$200/non-member child would be more fair to members.

Motion: The swim team fees will be changed to \$85/member child and \$200/non-member child. 1st Bennett, 2nd Martin; approved (yes-11, no-1 Reardon).

The bath houses have been winterized.

Sailing: Purnell: The boats need to be taken off the beach. The club boats need to be winterized.

Edelen: Half of the racks are off the beach. Members who have boats on the racks that needs to be collected.

Purnell: Members who have not already removed their boats from the racks are not in compliance with the rules. The boats could be left on the beach if the racks are removed.

Reardon: LYC does not own the land.

Bennett: We are renting the racks, not the land.

O'Hanlon: Put the boats on the dunes/parking area until the members collect them.

Purnell: Members must be reminded in the newsletter, Quick Notes and website.

Youth: No report.

Grounds: No report.

Edelen: There are some pot holes in the parking lot that need to be filled before winter. What committee has this responsibility?

Purnell: Maintenance and grounds need to work on this together.

Wyatt: We need a small contractor to do the work. The drive also needs some work.

Maintenance (Wyatt): Four bids have been received for the security cameras. The prices ranged from \$2400 to \$14,300. All have internet access, infrared cameras and high resolution cameras. Wyatt recommended that the various systems be further investigated for the differences between each bid.

N. Carter: How do the 4 cameras work?

Wyatt: Good, infrared, internet compatible but a little fuzzy.

O'Hanlon: Why do we need 16 cameras? 10?

Wyatt: Thefts and vandalism at the club.

Sarik: Is this over covered with the doors covered?

Purnell: We need to cover more than the entrance. The cash register, snack bar window, office, entrance to the inside dining room need to be monitored.

Wyatt: The elevator also needs to be monitored. The ping pong tables were damaged and the elevator for a \$2100 cost.

After discussion on the need for the security cameras, the motion was made:

Motion: Add to the present security system 4 more cameras and a large monitor that can handle 12 cameras in the future. 1st N. Carter, 2nd Bennett; approved. Yes-7, No-5.

The Alarm system through Seimens malfunctioned. It took Seimens 5 days to respond and charged \$125 per hour for the service. The service charge was credited from the time the service truck left north Philadelphia and returned. When Wyatt told the service person that he is looking at other systems, they only charged for 2 ½ hours.

Purnell: Five days is a problem for service as well as the service fees.

Wyatt: The contract for Security Instruments is for 5 years, so we should look at both contracts at the same time.

The Ansul system, fire system, and extinguishers all passed inspections. The condensation was blown out of the dry system.

Sliders were installed on the dining room tables in order to make them easier to move and protect the carpet.

There has not been a decision on the safe.

The new carpet installation has been postponed until 1/07/08.

A 1 ½ inch valve on the geo thermo system broke in the HVAC room. Sherman came immediately and Shelly mopped up the water. An extra valve is now on hand.

The office door now locks automatically when closed.

When any committee brings in a contractor, they should notify Shelley so that he is aware of who is in the building and why for security reasons.

Bill Reardon will be cleaning and sealing the floor on the lower level.

Membership (B.Miller):

Income from Membership activities for this past fiscal year totaled \$853,221. Since the Sept. meeting, deposits from Active member dues and minimums totaled \$276,550 plus 12 Active members paid via credit card for an additional \$14,700 from dues and minimums. \$500 from new listings for the Wait List was also received for a total income from Membership activities of \$291,750. The Waiting List stands at 235 names. There were 93 added to the Wait List this past fiscal year.

Thus far, 260 members and 48 senior members have paid their bills. Seven members have requested a Leave of Absence and 3 have resigned.

Bill Miller distributed an early compilation of results of the Membership questionnaire. 72% of the members who have sent in their dues have responded to the questionnaire.

Motion: Approve the legacy membership of Mrs. Hannah Petterson sponsored by John Miller and Susan Hall. 1st B.Miller, 2nd Bennett; approved.

Finance (N.Carter): The Finance Committee met on Oct. 16 to review the actual 2007 fiscal year-end numbers and to update the 2008 budget as well as the Capital Improvement requests for the CRF. LYC showed a positive net income at the end of the fiscal year.

Current cash flow issues, CRF funding, new members 2008 and the design and permitting process for the marina were discussed at our meeting. All committees have submitted their updated 2008 estimated incomes, operating expenses and capital improvement requests which are available on excel spreadsheets to all LYC members.

The Finance Committee continues for face future challenges of managing and allocating money for aging LYC assets including buy not limited to the marina as well as other pressing issues such as additional storage, catering, equipment replacement and landscaping. We will be making preliminary projections as to how to pay for various club improvements over the next 2 months.

Once again, all committees are encouraged to adjust their requests for the benefit of the entire membership. LYC members are encouraged to submit suggestions and attend Finance Committee meetings.

Motion: The Finance Committee moves that \$100,000 be transferred from the Operation Account to the CRF. 1st N. Carter, 2nd Bland; approved.

Purnell: From this Finance report, it was a good decision not to raise the dues.

Bennett: 10% of the raised swim team fees will go to the CRF for a contribution to the starting blocks and later other improvements.

Motion: 10% of the swim team dues will go to the CRF. 1st N. Carter, 2nd Bennett; approved.

Bland: It will be a small amount to the CRF.

Purnell: It is a statement that it is a contribution to the total costs. The operation of the swim team should break even.

O'Hanlon: The swim team does break even.

Burgeemeister (Petterson): There are new boards on the 2nd floor entry to add color and balance the numbers. There are 122 US and 35 International burgees. Two new ones: Cape Town, South Africa and Royal Bermuda.

The burgees are free to our members to trade with other clubs.

N. Carter: They are available in the ship store, but are they part of that budget?

D. Bland: No, they are part of Dept. 90.

Old Business:

Purnell: The SOPs, as suggested by J. Campanelli, are being worked on. There is not a committee established to work on these.

N. Carter: J. Campanelli is working on one for the Finance Committee'

L. Carter: Jud Bennett is doing the one for the pool committee.

Wyatt: The Maintenance SOP is done; it just needs to be stapled.

Purnell: The SOP for the pool needs to include operations, closing and opening procedures, incidents reporting, maintenance, personal.

Bland: Safety inspectors asked to see the SOP manuals; we receive a 20% discount for being up to code so the SOPs are very important. They need to include information on any thing that would help the fire department in case of an emergency i.e. chemicals, locks, etc.

Purnell: The Dart League has not begun but is practicing. Where are we on the Insurance/Fidelity Bonding?

Bland: Defer this as I have not done it.

New Business:

Purnell: Welcome to the new Board members, Kathy O'Hanlon and Richard Martin.

Purnell: The following committee chairs were nominated:

Membership	Bill Miller
Sailing	Connie Miller
Maintenance	Ed Wyatt
Pool	Jud Bennett/Laurie Carter
House (acting)	Connie Miller
Youth	Joy Ferguson

Grounds	Rodney Robinson
Marina	Dick Valeria
Finance	Nick Carter
Website	Sonia Edwards
Newsletter	Marjorie Miller

N.Carter: House Acting Chair?

Purnell: The House went pretty well this year without a designated chair, but it is not Adrienne's job and Bob Edelen stepped in and did a great job. We need a chair.

Reardon: We need someone who is taking the job not an acting chair. We won't get someone if we have an acting chair.

Wyatt: There are 2 parts of the House chair: Social and Operations (Finance)

Purnell: We can defer the House chair and look at co-chairs for Social and Finance.

Martin: We will need to change the by laws on the House chair descriptions

Motion: All of the chairs nominated are approved except the Acting House chair. 1st Reardon, 2nd N.Carter; approved.

Membership

Valeria: Late on Saturday night, there was a group of teenagers hanging around the sunfish area and dunes. It is very dark in that area.

Wyatt: It is very dark. We could look into additional lights as the motion detectors do not reach that area.

Sarik: When I left, there was a group between the trucks and cars. Also, thank you for all of the help with the Lasagna Dinner. We served over 100 and 12 take outs. We could take more reservations next year as we had leftovers.

N. Carter: The storage facility is in the budget.

Purnell: We are moving ahead on the storage plans.

Edelen: We will look into who was sponsoring the private party and the control of the attendees.

Valeria: What about the lighting?

Martin: There was a spotlight in that area but was removed as requested by the neighbors.

Purnell: We need to check with the city about the light on Maine.

The meeting was adjourned at 11:40 a.m. 1st Orton, 2nd Petterson.

The next meeting will be November 18, 2007 at 10:00 a.m.

Respectfully submitted by:

Peggy Kernehan, Secretary