

**LEWES YACHT CLUB
BOARD MEETING
SEPTEMBER 16, 2007**

The Board was called to order by Bill Purnell, Commodore, at 10:03 a.m.

Members present:

Bill Purnell	Jud Bennett	Don Bland	Jason Burris
Nick Carter	Bob Edelen	Peggy Kernehan	Connie Miller
Bill Miller	Bob Petterson	Bill Reardon	John Sarik
Barbara Warnell	Ed Wyatt		

Members absent (explained):

Dana Orton

Minutes: The minutes were approved as presented. 1st B.Miller, 2nd Bennett.

Treasurer's report (Bland): The total cash is up \$110,000 over 2006. The salaries are down in the clubhouse and \$20,000 below the budget. Sales are up 14% in the clubhouse. The Marina is \$5800 under budget. The Pool had a great year. Salaries for the pool are \$11,000 under the budget and repairs/maintenance are down. There should be a surplus in the pool budget. The Sailing revenue is up \$1400. Sailing figures for August in incomplete as checks are still coming in. Salaries are down over 2006. The interest income is up \$20,000. The General department is \$148,000 better than 2006.

All inventories are due by September 30 to Don Bland.

A thank you note was received from Lewes Fire Co. for a contribution in memory of Denise Lackhove.

House (A. Hasting): The off season has begun and we are now open Friday 5-9pm and Pub nights on Tuesdays, 5-8pm. On October 20, there will be the John Sarik and Friends Lasagna Dinner and Brunch on October 21.

The House committee is looking forward to next year and needs help. If you are interested in helping with the House Committee, contact Adrienne at the clubhouse. The Committee is currently working on the craft fair and New Years Eve.

In August, club business was \$100,106 and banquet business was \$3237 up 175% over 2006.

Four cameras have been installed targeting the doors and office. Hopefully, this will deter any more problems with security and damage to the property.

The Trophy dinner will be held tonight (Sept. 16).

B. Purnell: Members must follow all rules and be courteous to members of the staff and other members.

Marina (D.Valeria): Marina hours are Friday through Sunday 7am to 4:30 pm until Sept. 30. In October, the marina will be open Friday through Sunday 8am-12:00 noon.

The Annual Marina picnic will be October 6 (rain date Oct. 7) at 4:00 pm. Beer batter fish, clam chowder and clams casino will be offered and grills will be provided if you choose to bring meat. Please bring a dish to share, your beverages and chairs. Plastic utensils will be provided.

Results of the Bob Bayer Memorial Fishing tournament ending of Aug. 31, 2007:
(\$430 in prize money)

Trout

1st Rick Barker 3.46 lb.

2nd Julie Nelson 2.23 lb.

Striper

1st Kyle Falgowski 28.2 lb

2nd Kyle Falgowski 23.8 lb

Bluefish (no entry)

Flounder

1st Jack Henriksen 9.66 lb.

2nd Roger Herr 9.58 lb

Croaker

1st Nan Miller 1.79 lb

2nd Evan Falgowski 1,39 lb

Tautog

1st Ryan Falgowski 6 lb (only entry)

Spear fishing

1st Richard Martin 15.58 lb

2nd Richard Martin 11.34 lb

Angler of the Year 2007

Jack Henriksen

Motion: Reinstate the \$12,000 in the Capital Reserve Fund that was not needed for the conceptual designs. Earmark the funds for permitting investigation by the design firm. (The motion was deferred until the Finance report).

The committee felt that the design that best fits LYC needs will provide 15-20 additional slips. In an attempt to increase the number of slips in the marina, the committee needs assurance from the design engineers that the permitting agencies will accept the design we choose. The committee does not intend to pay for a design that cannot be approved by the concerned agencies. The committee will be meeting with the design engineers on Thurs. Sept. 20 to discuss an approach to go forward. Funds will be needed to hire the firm to investigate the approval/denial of the permits.

B.Purnell: Dick Valeria did a great presentation to the General Membership with concentration on the slip assignments and designs.

D. Valeria: There were a lot of issues discussed.

Pool (L. Carter): The pool will close on Sept. 30 and be winterized October 1. The cover is at the manufacturer being repaired and should be returned by 10/1. Terrascapes will be back to put in the connectors for the cover. Wally Evans will winterize the pool and bathhouses. The cracks that have appeared on the steps will be repaired in early spring (under warranty). The heaters have been working great.

J.Bennett: The pool committee will have a SOP in writing for next year. There will be changes in the pool manager scheduling.

Motion: LYC can buy the lifeguard stand presently being used by transferring (\$2200) from the Maintenance fund to the CRF.

1st Bennett, 2nd Miller, approved; Nick Carter abstained.

The lifeguard stand at the east end of the pool was loaned to LYC this year. We can buy it for \$2200 (listed cost approx. \$4000). The pool has the funds in the maintenance budget but the dollars need to be transferred to the CRF.

L. Carter: The pavers with divots will be replaced and the pavers will be filled with the poly sand next spring. For 2008, the cleaning issues need to be addressed. It should not be the pool manager's job to clean the bathhouse. This is now a good use of the manager's hours.

Sailing (C. Miller): This was a good transitional year. The Optis were in the water and there were Friday Sailing races for the Sailing School. We have been invited to host the Women's North American Sunfish Championships in Sept. 2008. This will need to coordinate with the clubhouse schedule already set.

Motion: LYC will host the Women's North American Sunfish Championships in 2008.
1st C. Miller, 2nd B. Miller, approved.

Grounds: No report

Youth: No report

Maintenance (E. Wyatt): We had our fire inspection which we passed after 2 small adjustments. The security cameras were installed with the monitor in the office. The system is very versatile and can be increased. The cost of the present system was \$640. The safe replacement is being investigated. The increased security should deter the security problems this year. The ping pong table has been fixed and casters will be placed on the table.

D.Valeria: The security person, who gave the price of \$16,300 for the clubhouse, did a walk through of the marina and did not seem interested and has not submitted a bid.

B. Warnell: People will be deterred by the cameras and signs.

E. Wyatt: The cameras record in the dark.

B. Purnell: There has been progress on the issues of concern.

Membership (B.Miller): The Membership totals at the time the annual bills are mailed, will be 584 Active members, 67 Senior Members and 14 Life members. It is projected we will accept about 18 new members this coming fiscal year.

The Waiting list stands at 225 names. Eighty-nine names have been added so far this fiscal year (compared to 78 for all of last fiscal year). Deposits from Membership activities since the last meeting have been \$1000. This brings the year-to-date income from Membership activities to \$852,621. The annual dues bill, the amended portion of the bylaws and the Membership questionnaire will be mailed the last few days of September.

The Membership Committee met on 9/15/07. We reviewed the Guidelines for Life membership. The suggested changes in the Guidelines were distributed. After the Board has a few moments to look over the suggested changes, it was decided to discuss and vote on each recommendation rather than vote on the entirety of the suggestions.

1. **Active dues paying member for no less than 25 years and at least 75 years of age at the time of his/her nomination for Life membership.** This will change the age from 70 to 75 making it the same age criteria for both Senior and Life memberships. 1st B.Miller, 2nd C.Miller; Vote: Yes-1, No-12

2. **Must have performed exemplary service over the individual's membership in the LYC which will be summarized by the Life member's sponsor at the time of a written proposal of the member for life membership.** 1st. B.Miller, 2nd C.Miller; approved.
3. **Recommend no more than 1 Life Membership may be granted in any Club year.** 1st B.Miller, 2nd C.Miller; Yes-10, No-3
4. **Life Members will not be counted as an Active Member when deciding whether or not to admit a new member from the waiting list.** 1st B.Miller, 2nd C.Miller; approved
5. **To become a Life Member, a candidate must have a 2/3 vote of all of the Board of Directors.** 1st B.Miller, 2nd C.Miller; approved.
6. **Life members will be proposed to the Board of Directors annually at the August meeting of the Board so they may be introduced as Life Members at the annual Membership meeting.** 1st B.Miller, 2nd C.Miller; approved.
7. **Any member of LYC may propose a member of LYC for Life Membership providing such proposal is submitted in writing to the Membership Committee no later than June 15. This proposal is to include not only the identity of the person to be considered for life Membership but also a detailed justification for granting Life Membership.** 1st. B.Miller, 2nd C.Miller; approved.
8. **It is suggested that the Board discuss and vote on Life Members in Executive Session.** 1st B.Miller, 2nd C.Miller: approved.
9. **Life Members will not be required to pay annual dues, and clubhouse minimums but will be required to participate in any stock purchase payments or assessments required by the Board.** 1st B.Miller, 2nd C.Miller; approved.
10. **From hereon (9/15/07) in the event of the death of a Life Member, the membership privileges that are passed on to the surviving member spouse of a Life Members shall be either Active or Senior Membership as governed by the age of the surviving member spouse.** 1st B.Miller, 2nd C.Miller; Yes-1, No-12.

Finance (N. Carter): The Finance Committee met on Tuesday, Sept.11, 2007. We began prioritizing all Capital Improvement Requests from each Committee. Depending on necessity and/or urgency, some of these requests may take immediate precedence, others may be delayed and other may be reduced or eliminated. Many requests are not actual bids but arbitrary figures—these numbers may be high or low and each committee should make every effort to be more precise, if possible, with actual bids.

We had to “re-work” the CRF spreadsheet with projected inflows and requested outflows over the next 5 years, including prioritization of the outflows. Should LYC have a positive Net Income at the end of the fiscal year, the LYC Board will have it decide to move it into the CRF and should it is negative, then the Board will have to discuss various options, including a possible dues increase.

We discussed various cost saving measure and frugality regarding how the CRF funds are to be spent. Our objective is to be fiscally responsible, therefore, all committees are encouraged to prioritize their requests and adjust their figures.

The Finance Committee decided that the highest Capital Request priorities for fiscal 2008 are: Security, New Safe, Storage, Umbrellas (clubhouse and pool decks). Additional requests have been presented to the Finance Committee, including the purchase of the lifeguard stand and allocation of funds for Marina Design.

Motion: Reinstate the CRF for Dept. 20 Marina that was not needed for the conceptual designs and will be used for the permitting investigation by the design firm. 1st N. Carter, 2nd Petterson; approved.

Burgeemeister (Petterson): We have run out of burgee board room upstairs. Plans have begun on where to put a new one. There are 152 and climbing.

Old Business:

1. John Campanelli distributed a sample format for a Standing Operating Procedure (SOP).

Motion: Accept John Campanelli's example of a SOP to be implemented by all departments. 1st Bennett, 2nd B.Miller; approved.

J. Campanelli: A SOP is a living document to be updated constantly. A SOP is also needed for emergency situations.

B.Purnell: Emergency situation SOP is part of the long range plan and the House Committee. It is being looked into for all areas.

B.Purnell: An SOP is needed for all committees, website, and newsletter.

J. Campanelli: I will help any committee fashioning an SOP.

N. Carter: Finance could be used as a sample.

2. Bennett: The dart league will begin again in September. The LYC Dart team is made up by a few members and board members as well as non-members. There has been a problem with cleaning up and there is a security issue.

D. Bland: I spoke to Sandy who does not have a problem with the dart league. The staff said that the members purchase a great deal of food and beverages. They leave good tips and are done by 10-10:30. They have not caused any problems. C.Miller is on the team.

C.Miller: N. Carter is also on the team. There have not been any problems.

J. Sarik: Pub night is 5-8 p.m. and darts are 8-10p.m. LYC should not pick up the costs for the dart league.

B.Miller: Are there other issues in addition to the cleaning?

N. Carter: Other functions have non-members participating. The dart league has 21-35 age group. The bartender does not have a problem.

J. Sarik: The Rose and Crown has stopped the dart league because it is a rowdy crowd.

B. Edelen: If the members are willing to support it, keep it.

Motion: The Dart League should be suspended at LYC. 1st Bennett, 2nd Sarik. Yes-3, No-9. The Dart League will continue.

3. The destruction by the youth needs to be addressed by a committee. The penalties for the youth and their parents should include fines and suspensions.

B. Miller: Any complaints should be put into writing and they will be reviewed by the Membership Committee.

B. Purnell: This should come under the Membership Committee. Any damage done by a child is the responsibility of the parents.

N. Carter: We need a Youth and House chair. Maybe we should consider hiring a youth events coordinator.

B. Warnell: This should be handled by a Youth chair.

New Business:

Motion: The following positions at LYC should be bonded to protect the fiscal interests of LYC: membership chair, marina chair, maintenance chair, pool chair, treasurer, club manager, and sailing chair. 1st B. Miller, 2nd Reardon.

There proceeding motion was adjusted to:

Investigate the costs and directives for the bonding of anyone who handles cash in the name of LYC great than \$1000 in a club year. Approved.

B. Purnell: Thank you to Barbara Warnell, Bill Miller, and Jason Burris who will be leaving the Board Sept. 30.

Membership

M. Miller: Non-seasonal committee chairs need to submit reports to the newsletter for information to the membership. One committee chair has not submitted reports for 2 months.

D. Valeria: I have not submitted due to being too busy with marina work. When I have information that needs to be in the newsletter, I will submit it. The newsletter should not put information in the newsletter unless I submit it.

M. Miller: The information is important such as the dates of the picnic and information on the marina reconstruction.

D. Valeria: It is important to have concrete facts. I do put information in the Quick Notes.

N. Carter: It should be SOP to give the newsletter reports.

M. Miller: Information is important to all members.

J. Bennett: If a chair does not want to report, don't print one in the newsletter.

K. O'Hanlon: What is the purpose of the cameras? Deterrent or catching someone? What message does it give to the membership? Money has been put into cameras.

C. Miller: There has been too much damage to ignore.

G. Campanelli: Thank you to the Board. Put a "clean up" sign up for the dart league. The decision to not allow rafts in the pool was a good one. Maybe have the adult swim at a different time during the day.

J. Wyatt: A specific time for adult swim is used other places and the children are used to it and just get out of the pool.

D. Valeria: At the Board meetings, you hear comments both negative and positive. The Board should have a procedure concerning addressing the comment in a time frame.

B. Purnell: Some answers are referred to a committee for a response.

J. Bennett: We need to be proactive, do things before accidents happen. Make rules to handle problems.

B. Warnell: Things should be addressed when brought up within a time frame so that the individual feels that they were listened to.

B. Purnell: All committees would like to have new members. Contact them.

The meeting was adjourned at 11:50 a.m.

The next Board meeting will be October 21, 2007 at 10:00 a.m.

Respectfully submitted:

Peggy Kernehan